

MEMBER LEARNING



DYSLEXIA AWARENESS

6 JUNE 2018

Tutored by Janette Beetham

DESCRIPTION

This Course is a one day session from 10am to 4pm, that is open to both UNISON members and activists.

OBJECTIVE

- Introduce and explain dyslexia and 6 associated neurodiverse 'conditions'
- Characteristics of dyslexia and workplace-related challenges
- Myths associated with dyslexia and the need to remove fear of disclosure
- Key strengths
- How to access support in the workplace

This course is not intended to be a day about how to manage someone in a workplace who is dyslexic, but is more of an introduction with some guidance and tips given.

VENUE

**Ranger house
Walnut Tree Close
Guildford GU1 4UL**

COST TO UNISON MEMBERS IS FREE

For information on how to apply, see reverse

If you have any enquiries about the application process, then please call the Regional Education Team on 01483 406502. For any enquiries about member learning then please contact Suzanne Tipping on 01634 285710.

How to apply for members courses

To apply, please complete an application form and send it to your Branch office for approval. You can download a form from our website

www.southeast.unison.org.uk/education

Your Branch will then forward your application to the UNISON Regional Office to book your place on the course. Branches should send application forms to our Regional Education Administrator by email at educationse@unison.co.uk or by post to UNISON, Ranger House, Walnut Tree Close, Guildford GU1 4UL. Scanned applications will be accepted and do not need to be sent by post.

Please note that applications must be signed by a Branch Officer to give approval for the delegate to attend the course. If an application form is not complete then it will be returned to the Branch and a place on the course will not be confirmed until the authorised form is received in the Regional Office.

Can I claim travel expenses to attend a course?

Yes, you can claim any travel expenses you incur by attending a course from your local UNISON Branch by completing an expense claim form. As allowances vary from branch to branch you are advised to check how much you can claim before you apply to attend the course. The Branch Secretary or Branch Education Coordinator will be able to help you.

Do I have to pay to attend this course?

No, this course is free to UNISON members. There is a charge to the Branch of £20 per member.

I have special dietary requirements, will they be catered for?

In most instances special dietary requirements can be met. It is essential that you let us know of these when completing the application form.

Will my access needs be met?

The venue for this course is accessible, but if you require any additional adjustments to be made then please let us know when completing the form.

Time off to attend a UNISON course

If you need any assistance with requesting time off from your employer to attend a UNISON Course, then your Branch Education Coordinator or Branch Secretary should be able to help.