

AGM MORNING SESSION

09:50	TEAMS CALL OPENS Recap on how Teams works & functionality to be used. Test voting system.	TA Facilitator	
10:00	1. WELCOME AND INTRODUCTIONS Introduction to session and clarification of format: chairs checklist & confirmation of attendees	Convenor & Administrator	
10:05	2. SOC REPORT 1	SOC Rep	Motions booklet
10:15	3. MINUTES OF THE LAST MEETING	Convenor	Appendix A
10.20	4. ANNUAL REPORT	Convenor & Secretary	Appendix B
10:35	5. ELECTIONS PART 1 Ratify uncontested posts Elect the Regional Convenors Group, Co-Chairs of Strategic Committees and National SOC Representative	Secretary	Election booklet
10.40	BREAK FOR VOTING ON ITEM 5 AND COMFORT BREAK		
10.50	RESULTS OF ITEM 5 ANNOUNCED	TA Facilitator	
10.52	6. PARTICIPATION REVIEW WORKING GROUP REPORT	Convenor / Equality Lead	Appendix C
11:22	7. ELECTIONS PART 2 Elect all other committees and elected posts in the region	Convenor	Election booklet
11.25	8. CLOSING SUMMARY Confirm any actions and arrangements for afternoon meeting	Chair & Secretary	
11.30	TEAMS MEETING CLOSSES AND VOTING ON ITEM 7 OPENS (closes 11.40)	TA Facilitator	

AGM AFTERNOON SESSION

12:50	TEAMS CALL OPENS Recap on how Teams works & functionality to be used. Test voting system.	TA Facilitator	
13:00	9. WELCOME AND INTRODUCTIONS Introduction to session: chairs checklist & confirmation of attendees	Convenor & Administrator	
13:05	10. SOC REPORT 2 (if required)	SOC Rep	
13:10	11. FINANCE a. 2021 unaudited accounts b. 2022 lay budget	Co-Chairs Finance Committee	Appendix D Appendix E
13:15	12. RULE CHANGES a. R1 (Rule change 1) b. R2 (Rule change 2)	Mover, speakers for and against	Motions booklet
13:40	COMFORT BREAK		
13:50	13. MOTIONS a. M1 (Motion 1) b. M2 (Motion 2)	Mover, speakers for and against	Motions booklet
14:20	14. REGIONAL MOTIONS FOR NDC 2022	Convenor	Motions booklet
14:25	15. CLOSING SUMMARY Confirm any actions or votes arising and date of next meeting.	Convenor & Secretary	
14:30	TEAMS MEETING CLOSSES	TA Facilitator	